CPSC 313 — How To Submit an Assignment

During the Winter 2022 term, Gradescope will be used for the submission of assignments.

Getting Started —Registration

Students will not be asked to complete a registration process for this course. Instead, students will be notified that they have been registered shortly after the course add/change deadline has passed for the Winter 2022 term. Once that has taken place, students will be able to submit assignments and see feedback, when marking has been completed, at the web site

$$\texttt{https://www.gradescope.ca}$$

Submitting Work using Gradescope

Each group's written answers for the questions on an assignment should be included in a single PDF file. **Names** and, preferably also **ID numbers** should be included at the beginning of this file.[1]

While this file can be generated by scanning in handwritten work — provided that this work is **easy to read** — it is preferable (and, possibly, more convenient for students) to typeset written answers and save the resulting file as a PDF document. Microsoft Word can be used for this but is not recommended because its support for mathematics is not very good. It might take a little bit of time to learn how to use LaTeX to produce this material, but this might be worthwhile in the long term, because this typesetting system will be useful in later mathematical sciences courses too.

In order to submit this file for assessment **one member of the group** should log onto Gradescope. A dialog box allowing the PDF file to be selected and uploaded should appear. Use this to navigate to your PDF file, and upload it by selecting the "Upload PDF" button that should be visible.[2]

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[1] This makes it **much** easier to fix problems later on, if mistakes are made during the rest of the submission process.

[2] It is probably OK to submit images, but you be "on your own" if you try to do it this way: I do not know how this works and do not plan to find out.

You should briefly see a window indicating that your submission is being processed. Once submission is complete a window with a "Question Outline" in a column to the left, and large area to the right showing pictures of the pages of your file, should be visible. This can be used to show the pages of your PDF file including answers to each assignment question — so you can select the page(s) that include part of the answer for each of the questions on your assignment. Each page can include part of an answer for one or more questions, and there can be multiple pages per question too. You should find, as you select pages, that the question(s) being answered are listed on the picture for each assignment page.

When you are finished, select "Submit". You should see a text box confirming that it is possible to resubmit until the assignment due date.

Once you have cleared that you should see that it is possible to select **Group Members** near the bottom of the browser page. Please use this to list the other members in your group.